

Tofield School Council Meeting Minutes

September 26, 2023

Attendees: Lisa Priestly, Heidi Fisher, Jessica Woodruff, Stacey Hawkins, Alana Kropielnicki, Zenovia Lazaruk, Jennifer Erick, Mark Chanasyk, Megan Appleby, Stephanie Hosker, Lyle Albrecht, Leanne Strilchuk, Michael Crawford, Trina Lazorko, Landi Bekker, April L'Heureux.

1. **Call to Order:** 6:35pm
2. **Approval of Agenda** - Motioned by Heidi F., 2nd by Leanne S. Passed.
3. **Approval of Minutes** from May 24/23 - Motioned by Heidi F., 2nd by Stacey H. Passed.
4. **Casino Result** from June 2023 - \$19 648.72 was received and the Friends of Tofield Students Society will hear ideas and discuss how the money should be spent.
5. **Principal's Report**
 - a) **Enrollment** - 473 Students (down 23 students from last year)
 - b) **New Staff** - We have a large number of new staff this year. Gr 6: Kyle Sieben, Junior High: Navjot Dhillon, Sarah Berglund, Kaden Doerksen, Jenna Clark, Sharnelle Umphrey(1st semester).
High School: Bradley Regher,(math & science) Alyssa Yuzdepski (foods & Cosmetology)
Admin: Mark Chanasyk
 - c) **Middle School** - There are 3 separate classes for both grade 7 and 8 for core courses. There are around 18 students per class which has made a huge difference and a reduction in unfavorable behaviors is expected.
 - d) **Courses/timetable** - Dash 1 and Dash 2 high school courses are being offered in the same semester to enable transitions between the two if needed.
Mr. Chanasyk has been working tirelessly to get placements for work experience and rap students. These opportunities are such a benefit for students when they can show references and experience. They need a minimum of 75 hours to earn 3 credits, and must complete a workplace safety course before starting their placement.
Senior CTS courses have been added: Photography taught by Mr. Cordeiro and Financial Management taught by Mr. Doerksen who will be bringing in guest speakers.
NorthStar Outreach is in the building, with a dedicated entrance. 90% of the renovations have been completed. There are 18 full time students (5 more than last year.)
Grade 9 & 10 Leadership class organized and implemented a Welcome Back BBQ on Sept 15. The school purchased their own bbq this year.
 - e) **SGF Presentation** - report on student generated funds as of August 31, 2023 (attachment 1).
 - f) **Sr Volleyball fees** - Motion by Leanne S. to increase fee cap to \$250. Stephanie H. 2nd. Passed.
 - g) **Restorative Practice** - Last year in January we started "Wellness 15" to start building student capacity of how to talk to each other. This year it is being called "Connection 15." Mondays and Fridays are talking circles that are being used to help support our behavior matrix. Using it to teach accountability and have people be able to tell you face to face how something affected them.
Staff are being instructed in Restorative practices when dealing with issues with and between students. It is a move away from punitive measures as we know kids aren't responding to that approach as much anymore. It doesn't mean that kids won't be consequence though. It is to help respond to conflicts, focus on relationships and teach accountability.

Zen shared this short video explaining [Restorative Practices](#) and more info will follow in the school newsletters.

- h) **LifeTouch Photography** - would like to make a presentation to School Council and make a bid to assume the school photography contract. It was agreed to have this happen.
6. **Trustee Report by Lyle Albrecht** - see attachment 2
 7. **Staff Report by Alana Kropielnicki** - see attachment 3
 8. **Student Report** - no student report given, however the Mental Wellness student group received a grant of \$3000 that they have used to organize a trip to the K3 corn maze for Oct 13th. The grant covers the cost of the bussing, but they are seeking approval to charge \$10 per student for the entry fee. Heidi F. motioned to approve the \$10 fee, Stacey H. seconded. Passed. Parent volunteers will be needed to help.
 9. **New Business** - Mark Chanasyk wanted to share that the School Division's JH Athletic Group voted to revise the athletic divisions from 3 to 2. This means Tofield School plays against Ryley, Round Hill, Viking, Killam, Sedgwick, Forestburg and Daysland. There are concerns about there being a lot of time on the bus and what time they are getting back from farther away games (10pm). The other division has a considerably less amount of average driving distance. There will be another meeting in the spring to reconsider and have alternate ideas proposed.
 10. **Move to close** by Leanne S. at **7:39pm**. Heidi F. seconds. Passed.
Next meeting November 2, 2023 at 6:30pm

Attachment 1 - SGF Report

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SGF Category Total Report
G.L. Period Selection: 202312 End Date: AUGUST 31, 2023

	Current Month	Year to Date
	0.00	-323.05
ATHLETICS	0.00	-36.21
ADMINTON - JR	0.00	-0.80
ADMINTON - SR	0.00	-14.92
BASKETBALL - ELEM	0.00	-190.52
BASKETBALL - JR BOYS	0.00	-34.77
BASKETBALL - JR GIRLS	0.00	-8.72
BASKETBALL - SR BOYS	0.00	-183.46
BASKETBALL - SR GIRLS	0.00	-10,995.89
CONCESSION	0.00	-8.39
CROSS COUNTRY - ELEM	0.00	-19.35
CROSS COUNTRY - JR	0.00	-171.26
CROSS COUNTRY - SR	0.00	-569.63
DONATIONS	0.00	-300.37
DONATIONS - ATHLETIC	0.00	-1,461.95
DONATIONS - AWARDS - SR	0.00	-3,299.77
DONATIONS - BREAKFAST PROGRAM	0.00	8.87
DONATIONS - DRAMA	0.00	-8.63
DONATIONS - GRAD	0.00	-4,575.47
DONATIONS - JAM CLUB	0.00	-1.41
DONATIONS - SR VOLLEYBALL GIRLS	0.00	-422.71
DRAMA	0.00	133.53
FIELD TRIPS - GR.5	0.00	2.83
FIELD TRIPS - GR.6	0.00	-76.86
FIELD TRIPS - GR.7	0.00	-15.96
FIELD TRIPS - GR.8	0.00	-0.24
FIELD TRIPS - GR.9	0.00	-28.25
FIELD TRIPS - GR.12	0.00	-1,301.75
FUNDRAISING	0.00	29.81
GOLF - JR	0.00	-2,228.04
GRAD	0.00	-380.10
GRANTS - BREAKFAST PROGRAM	0.00	-1,000.00
GRANT - JAM CLUB	0.00	

Date: 12-Sep-2023 11:03 Battle River Page: 2

SGF Category Total Report
G.L. Period Selection: 202312 End Date: AUGUST 31, 2023

	Current Month	Year to Date
	0.00	-16.19
GRANTS - OTHER	0.00	-1,277.77
LIBRARY	0.00	-2,480.96
RECYCLING	0.00	-1,894.74
STUDENT UNION - ELEM	0.00	-2,072.66
STUDENT UNION - JR	0.00	-2,270.76
STUDENT UNION - SR	0.00	5.41
SWIMMING	0.00	-58.81
TRACK & FIELD - JR	-30.00	36.80
TRACK & FIELD - SR	0.00	-8.76
VOLLEYBALL - ELEM	0.00	-40.44
VOLLEYBALL - JR BOYS	0.00	-283.39
VOLLEYBALL - JR GIRLS	0.00	-63.49
VOLLEYBALL - SR BOYS	0.00	-517.83
VOLLEYBALL - SR GIRLS	0.00	-2,381.33
YEARBOOK	0.00	
Grand Total	-30.00	-40,808.36

Attachment 2 - Trustee Report



BOARD

September 28, 2023

highlights

Board of Trustees (shown above, left to right): Doug Algar, Dwight Dibben, Karen Belich, Lyle Albrecht, Patrick McFeely

Thank You

The Board of Trustees acknowledged and thanked all division office staff for their hard work and tremendous efforts for starting up the 2023-24 school year. BRSD started the school year with an enthusiastic start—thanks to everyone's diligent support!

International Trip

The Board approved an international student trip for a group of students from Tolfield to go to Greece during spring break, 2024.

International travel provides students an opportunity to explore ancient historical sights, make connections with the roots of democracy, and embrace a new culture.

Our BRSD AP 261 International and National Travel Study indicates our Board's support for these valuable learning experiences for students, providing they are related to the curriculum.

Council of School Council Meetings

The Board shared the dates of the three Council of School Council meetings. The meetings will be held in Daysland from 6:30 to 8 p.m. on Nov. 28, Feb. 27 and May 21. Please note that the Oct. meeting has been moved to Nov. 28.

Annual Report to the Community

BRSD's *Annual Community Report* for the 2022-23 academic year was received for the Board's approval. This comprehensive document, printed as a wrap to include front and back pages of *The Camrose Booster*, is a celebration of our students' remarkable achievements and successes throughout the 2022-23 school year.

After publication on Oct. 3, it will find its way into over 8,000 mailboxes across the division, bringing our communities together in recognition of our students' outstanding accomplishments.

An electronic version of the report is accessible to view on our website. We are pleased to share this report as a way to celebrate the excellence of our students and the strength of our educational community!

Awards Ceremonies

Our schools are hosting awards ceremonies during the fall. The Board of Trustees will be supporting these events and visiting schools to celebrate our BRSD students. The Board appreciates that our schools recognize and honor the accomplishments of our students.

Every Student,
Every Day, a Success.

highlights

Engagement Committee Report

The Board's engagement committee reported back to the Board about valuable opportunities to connect with communities and parents across BRSD.

The Board is completing an Attendance Boundary Review and has invited parents and families to one of four opportunities to provide feedback:

The meetings will be held from 6:30 to 8 p.m. at the following locations:

Oct. 12, École Camrose Composite High School

Oct. 16, New Norway School

Oct. 17, Ryley School

Oct. 18, Daysland School

The Board also hosts three Council of School Council meetings throughout the year.

These meetings are an opportunity for the Board to hear about the work of the individual school councils, and for the school councils to have an opportunity to share and learn from each other.

Student Success

During this month's student success session, the Board had the privilege of listening to insights and experiences from two talented Indigenous dancers from École Camrose Composite High School. Shane and Madison are purposeful in fostering a deeper understanding of the rich, cultural contributions within our school community.

Participation of Mr. Gau, ÉCCHS principal, and BRSD's equity coordinator, Eric Jensen, further emphasizes BRSD's commitment to promoting diversity and inclusivity in our educational institution.

Board Policy Work

The Board has developed a Board Policy Handbook to highlight and support the critical governance function of the Board. The Board diligently updates and revises its policy framework for several critical reasons.

Firstly, it serves to provide foundational statements for effective governance, providing guidance and direction for division activities.

Secondly, it fosters transparency and accountability by outlining Board functionality and conduct, including function of trustees, committees, and appeals processes.

Lastly, it delineates non-delegable matters and specific issues retained by the Board, reinforcing the Board's unique role.

This Board Policy Handbook, complemented by BRSD's administrative procedures, underscores the Board's unwavering commitment to responsible governance and administrative governance Board function.

The Board's Policy Committee regularly reviews and updates policies, so they best align with our mission and guide in serving our students. Updated policies are available on our website.



Shown above, left to right: Mr. Gau, Karen Belich, Lyle Albrecht, Madison, Shane, Dwight Dibben, Eric Jensen, Doug Algar, Rhae-Ann Hololien and Patrick McFeely

Every Student,
Every Day, a Success.

Attachment 3 - Staff Report
Parent Council Sept 26/23

Teacher Notes:

CTF - Tech Class (grades 7 and 9)

Grade 7 students just completed the launching of their rockets.

Grade 9 students are the first group to have the opportunity to use the recently donated 3D printer from two former students of Tofield and now work at NAIT..

CTS - Tech Class (grades 10 to 12)

Several trades school are having opening house tour and students are being encourage to attend one of the many trades and technology school in Northern Alberta. Also, we are looking for students who would like to compete in the provincial Skills Alberta/Canada trades competitions. See M. Daigle for further details. As September ends, this marks the first due date for students to submit their first course modules and projects. Provincials will be held in May 2024.

The Jam Club is up and running and has already had 2 sessions. They are meeting on Tuesdays again this year after school from 3:15-5:15pm all year with the same instructor. They have a band of 14 students from Grade 7-12 and are excited to continue or start learning on their instruments and make music!

The Terry Fox Run was held today at the school and was a great success. Joining with CW Sears was great fun and many Grade 5's volunteered to walk/run with one of the Kindergarten classes! It was a fantastic experience and a nice morning had by all.

The Grade 5's will be enjoying a Storm Chaser Presentation tomorrow virtually in Mrs. Kropielnick's room as a whole. This will lend well to their Weather unit in Science.

On Thursday Ramona Washburn, a Knowledge Keeper will be presenting to the students in the Learning commons throughout the day, followed by Friday the school recognizing Orange Shirt Day.

Athletics

X-country running, Volleyball and Senior High Golf are up and running or completed already.

Golf Zones were in Camrose and Senior High Golf is now completed.

Junior High and Senior High Volleyball teams are going to tournaments (Lamont, Vermillion, Bawlf, etc..).

We have coaches for every sport throughout the year. However, with the number of students wanting to play sports, we may have to consider more B teams. We do have a Junior High Girls B Team and coaches for that.

Thank you so much to all the coaches for their effort and time in volunteering. We really appreciate it.

Katherine Cooke will find out Thursday if the school board will approve an international travel opportunity for Tofield School students for the spring of 2024. (Katherine will share more details once a decision is made.)

